

## FEES & CHARGES SCHEDULE AND CHARGING DIRECTORIES FROM 2021/22 ONWARDS

**Committee:** Environment, Enforcement & Housing  
**Service Area:** Cemeteries

### Objectives/rationale of the fee/charge (e.g. Full cost recovery)

The primary objective of the charge is cost recovery. The level of charge also helps maintain the high level of service provision for the Borough.

### Proposed change in fee/charge from previous year (%)

The increase proposed is 1.9% in line with the council's corporate increase regarding fees & charges. This is based on the forecast CPI inflation increase for 21/22. A new price will be identified for prime burial sites within our cemeteries. These will be those that are located at the edges closer to paths and are more sought after and desirable. These sites are being prepared and costs will be compared against other Councils before being proposed. If these sites become available in year the charge will be referred back to committee for approval.

### Justification for revised charge (compared to previous year)

Increase reflects the increase to costs for supplying the service. The new charge for "Search of Burial Records" reflects the amount of work that is required to look up and find information requested by relatives.

### What benchmarking has been undertaken to inform level of fee/charge (when and frequency)?

Fees have been benchmarked against the following local authorities: Havering, Barking and Dagenham, Waltham Forest, Rochford, Epping Forest and Chelmsford.

### If significant change in charge, what consultation was undertaken with the general public?

### Expected budgeted income

£100,000

**ENVIRONMENT, ENFORCEMENT AND HOUSING  
FEES & CHARGES SCHEDULE FROM 1 APRIL 2021**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2020-March 2021		April 2021-March 2022	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

**SERVICE AREA: CEMETERIES**

**CHARGING AREA: CEMETERIES**

*A Brentwood resident is anyone currently living in the Borough or someone who spent 75% of their life in the Borough.*

**Purchase of Exclusive Rights of Burial for 50 years**

All full burial graves	E	D	£ 1,244.00	£ 1,244.00	£ 1,268.00	£ 1,268.00
Cremated remains grass plot	E	D	448.00	448.00	457.00	457.00
Non-Brentwood resident - all full burial graves	E	D	2,489.00	2,489.00	2,537.00	2,537.00
Non-Brentwood resident - cremated remains grass plot	E	D	896.00	896.00	914.00	914.00

**Purchase of Exclusive Rights of Burial for 25 years (Vaults and Niches Only)**

Granite vaults	E	D	916.00	916.00	934.00	934.00
Niches In granite columbarium	E	D	616.00	616.00	628.00	628.00
Non- Brentwood resident - granite vaults	E	D	1,832.00	1,832.00	1,867.00	1,867.00
Non-Brentwood resident - niches in granite Columbarium	E	D	1,232.00	1,232.00	1,256.00	1,256.00

**Interment Fees**

Graves dug down for one or two	O	D	900.00	900.00	918.00	918.00
Additional charge for dig down to 9ft	O	D	222.00	222.00	227.00	227.00
Cremated remains grass plot	O	D	193.00	193.00	197.00	197.00
Granite vault	O	D	340.00	340.00	347.00	347.00
Niche In granite Columbarium	O	D	340.00	340.00	347.00	347.00
Child under 12 years	O	D	0.00	0.00	0.00	0.00
Non-Brentwood resident-graves dug down for one or two	O	D	1,800.00	1,800.00	1,835.00	1,835.00
Non-Brentwood resident -additional charge for dig down to 9ft	O	D	445.00	445.00	454.00	454.00
Non-Brentwood resident-cremated remains grass plot	O	D	386.00	386.00	394.00	394.00
Non-Brentwood resident -granite vault	O	D	680.00	680.00	693.00	693.00
Non-Brentwood resident -Niche In granite Columbarium	O	D	680.00	680.00	693.00	693.00
Non-Brentwood resident -Child under 12 years	O	D	0.00	0.00	0.00	0.00

**Option to Extend Exclusive Rights of Burial for a further 25 years**

All full burial graves	E	D	208.00	208.00	212.00	212.00
Cremated remains plot	E	D	104.00	104.00	106.00	106.00
Premium plots - NEW	E	D	N/A	N/A	TBC	TBC
Non-Brentwood resident -all full burial graves	E	D	416.00	416.00	424.00	424.00
Non-Brentwood resident -cremated remains plot	E	D	208.00	208.00	212.00	212.00

**Option to Extend Exclusive Rights of Burial for a further 10 years (Vaults and Niches Only)**

Granite vaults	E	D	366.00	366.00	373.00	373.00
Niches In granite Columbarium	E	D	246.00	246.00	251.00	251.00
Non-Brentwood resident - granite vaults	E	D	732.00	732.00	746.00	746.00
Non-Brentwood resident -Niches In granite Columbarium	E	D	492.00	492.00	502.00	502.00

**Monuments**

Monument/Inscription approval fee	O	D	140.00	140.00	143.00	143.00
Additional approval fee charge for kerbed monuments	O	D	140.00	140.00	143.00	143.00
Inscription on a vault or niche	S	D	207.50	249.00	211.67	254.00

**Other Charges**

Deed Transfer	O	D	61.00	61.00	63.00	63.00
Search of Burial Records	O	D	0.00	0.00	25.00	25.00
Chapel hire - Woodman Road Cemetery	E	D	58.00	58.00	60.00	60.00